



## **Ferry Farm Community Grant Fund Eligibility Criteria**

1. No grants will be made to private organisations operating as a business to make a profit or surplus, or operating for private gain.
2. No grants will be made to political parties or to organisations intending to support or oppose a political party.
3. Religious organisations may only apply for grant funding if that funding will be used for a project of clear benefit for the wider Selsey and Sidlesham community, irrespective of religious beliefs. Grant funding may not be used for the purpose of financially supporting worship or proselytization.
4. Any organisation which applies for grant funding must have a written Constitution which has been formally adopted by its members. It must also have a bank account in its own name, with two authorised representatives to sign each cheque.
5. Organisations applying for grants may be asked to provide audited accounts or accounts that have been independently examined by a suitably qualified person for the previous two financial years. Newly-formed organisations must provide a comprehensive budget and business plan.
6. Applications may not be made to cover money already spent.
7. A final statement of progress made against the aims specified in the grant application must be submitted to Ferry Farms before the end of the financial year in which the grant was awarded. Where appropriate, photographs of completed projects would be appreciated.
8. Should the grant not be spent, or be spent on any purpose except that for which it was awarded, it may be reclaimed by Ferry Farm.
9. Organisations must comply with all relevant legal and statutory requirements. In particular they must be committed to equal opportunities and must, if they work with children and/or vulnerable adults, have relevant and up-to-date policies and procedures in place.
10. Grant funding, if awarded, may not be added to reserves (unless as part of a programme of funding for a particular project previously disclosed to and approved by Ferry Farm). The level of an organisation's available reserves may be taken into account when judging the relative merits of applications.
11. If successful in one funding round you cannot apply again in the next round.
12. All groups applying must be located and operating in the parishes of Sidlesham and Selsey; furthermore, the applications must benefit those local communities. Partnership applications are acceptable but all partners to an application must satisfy these eligibility criteria.
13. Projects must show relevance to at least one of the categories of: Health, Environment, Education and Youth
14. Please make your application as concise and clear as possible. The preferred application method is by completing a downloaded .doc version of the application form and submitting it by email.
15. All applications will be acknowledged and decisions will be made within two months of the closing dates.